



Ph : 08415-222491/92

Fax : 08415-222700

# SAMSKRUTI COLLEGE OF ENGINEERING AND TECHNOLOGY

(Sponsored by St. VINCENT EDUCATIONAL SOCIETY)

Regd. No. 5782/2000

(Approved by AICTE, New Delhi and Affiliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501301.

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: SCET/IQAC/2016-2017/6

Date: 01/11/2016

To

The Members of IQAC  
Samskruti College of Engineering and Technology  
Hyderabad

### NOTICE

Sir,

**Subject:** Samskruti College of Engineering and Technology - IQAC Meeting – at 4.00 p.m  
10/11/2016 – Reg.

\*\*\*\*\*

We cordially invite you to attend the 2<sup>nd</sup> Internal Quality Assurance Cell Meeting for the AY 2016-17 of our College being conducted at 4.00 PM on 10/11/2016 in Board Room, Samskruti College of Engineering and Technology, Hyderabad.

#### Agenda:

- Verification of functioning of IQAC
- Feedback from students
- Placement training for students
- Guidelines for counseling process
- General Discussions

You are kindly requested to confirm your presence as it will help us to make further provisions.  
Looking forward to hear from you.



Yours Sincerely,

Coordinator IQAC



# Samskruti College of Engineering and Technology

Kondapur(V), Ghatkesar, Hyderabad – 501 301

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: SCET/IQAC/2016-2017/6

Date: 01/11/2016

To

The Members of IQAC  
Samskruti College of Engineering and Technology  
Hyderabad

### NOTICE

Sir,

**Subject:** Samskruti College of Engineering and Technology - IQAC Meeting – at 4.00 p.m  
10/11/2016 – Reg.

\*\*\*\*\*


We cordially invite you to attend the 2<sup>nd</sup> Internal Quality Assurance Cell Meeting for the AY 2016-17 of our College being conducted at 4.00 PM on 10/11/2016 in Board Room, Samskruti College of Engineering and Technology, Hyderabad.

#### Agenda:

- Verification of functioning of IQAC
- Feedback from students
- Placement training for students
- Guidelines for counseling process
- General Discussions

You are kindly requested to confirm your presence as it will help us to make further provisions.  
Looking forward to hear from you.

Yours Sincerely,

  
Coordinator IQAC



# Samskruti College of Engineering and Technology

Kondapur(V), Ghatkesar(M), R.R.Dist, Hyderabad

## INTERNAL QUALITY ASSURANCE (IQAC)

The first IQAC meeting was conducted on 10.11.2016 for the academic year 2016-17 in the Board Room at 4.00 p.m.

The following members are IQAC members.

S.No	Name	Designation	Role in IQAC
1.	Sr.A.V.RamanaReddy	Chairman, SCET	Management
2.	Dr.M.Shreedhar Reddy	Principal, SCET	Chair Person
3.	Ms.Roopaa	Hr Manager Medi Assist, Hyderabad.	Expert, Nominee from Employer
4.	Mr.Rajesh	Managing Director, Rajesh Real Estate, Hyderabad.	Member, Represent from Local Society
5.	Mr.M.Ramakanth Reddy	Director	Management Representative
6.	Mr.B.Kishore Babu	Dean/Academics	Member Secretary (Coordinator)
7.	Mr.P.Satyanarayana	Head/Exam Cell	Teachers
8.	Ms. G. Radha Devi	HOD/CSE	
9.	Mr.K.Vijay Kumar	HOD/Mech	
10.	Mr.Y. Singaraiah	HOD/ECE	
11.	Mr.B.V.Rao	Senior Accounts Officer	Members from Administrative Section
12.	Mr.J. David	IV ECE	Member, Represent from Student
13.	Mr.P. Pavan kumar	Alumni 2013-2014 passed out, ECE	Member, Represent from Alumni

The minutes of the meeting are as follows.

The meeting commenced with the opening remark of the Principal about the importance of IQAC Cell and its functions.

**Welcoming the members of the IQAC Meeting**

The IQAC Co-ordinator, Mr.B.Kishore Babu welcomed all the members of the second IQAC meeting for the academic year 2016-2017. The Chairperson Dr.M.Shreedhar Reddy, Principal requested all the members for open house discussion IQAC meeting.

**To confirm the minutes on the previous meeting of IQAC**

The minutes of the 1<sup>st</sup> IQAC meeting held on 22.06.2016 for the academic year 2016-2017 are confirmed.

**Verification of functioning of IQAC**

Effective functioning of IQAC cell has been ensured in academic process.

**Feedback from students**

Discussion has been made on Feedback collected from students on staff and infrastructure.

**Placement training for students**

It is resolved to conduct placement and training sessions for all the students to make them industry ready.

**Guidelines for counseling process**

It is resolved to conduct counseling process for the students with utmost care to encourage and unlock the potentials of students.

**Any Other Points**

There being no other points the meeting was closed with a vote of thanks.

**Adjourning the Meeting**

IQAC Coordinator proposed the vote of thanks and the meeting came to an end.

  
IQAC Coordinator

  
Principal

**Copy Submitted**

1. The chairman/ The Secretary
2. The Principal

**Copy to**

3. IQAC file
4. Individual Members.



## Samskruti College of Engineering and Technology

Kondapur(V), Ghatkesar(M), R.R.Dist, Hyderabad


### INTERNAL QUALITY ASSURANCE (IQAC)

12.02.2017

Action taken on points discussed during 2<sup>nd</sup> meeting of IQAC meeting of the AY 2016-17.

S.No	Points Discussed	Action Taken
1	Placement training	All the arrangements have been made to conduct training sessions for all the years.
2	Counseling process	Counseling has been done in order to find out and unlock the potentials of students.

Yours Sincerely,

  
Coordinator IQAC