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SAMSKRUTI COLLEGE OF ENGINEERING AND TECHNOLOGY

(Sponsored by St. VINCENT EDUCATIONAL SOCIETY)

Regd. No. 5782/2000

(Approved by AICTE, New Delhi and Affiliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501301.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: SCET/IQAC/2015-2016/3

Date: 01/12/2015

To

The Members of IQAC
Samskruti College of Engineering and Technology
Hyderabad

NOTICE

Sir,

Subject: Samskruti College of Engineering and Technology - IQAC Meeting – at 4.00 p.m
10/12/2015 – Reg.

We cordially invite you to attend the 2nd Internal Quality Assurance Cell Meeting for the AY 2015-16 of our College being conducted at 4.00 PM on 10/12/2015 in Board Room, Samskruti College of Engineering and Technology, Hyderabad.

Agenda:

- To confirm the minutes of previous Meeting of IQAC
- Review of Academic Activities.
- Review of Curricular and Extracurricular activities.
- Review the impact of student centered learning approaches.
- Student Feedback
- General Discussions

You are kindly requested to confirm your presence as it will help us to make further provisions.
Looking forward to hear from you.



Yours Sincerely,


Coordinator IQAC



Samskruti College of Engineering and Technology

Kondapur(V), Ghatkesar(M), R.R.Dist, Hyderabad

INTERNAL QUALITY ASSURANCE (IQAC)

The second IQAC meeting was conducted on 10.12.2015 in the Board Room at 4.00 p.m.

The following members are IQAC members.

S.No	Name	Designation	-Role in IQAC
1.	Sr.A.V.RamanaReddy	Chairman, SCET	Management
2.	Dr.M.Shreedhar Reddy	Principal, SCET	Chair Person
3.	Ms.Roopa	Hr Manager – Medi Assist, Hyderabad.	Expert, Nominee from Employer
4.	Mr.Rajesh	Managing Director, Rajesh Real Estate, Hyderabad.	Member, Represent from Local Society
5.	Mr.M.Ramakanth Reddy	Director	Management Representative
6.	Mr.B.Kishore Babu	Dean/Academics	Member Secretary (Coordinator)
7.	Mr.P.Satyanarayana	Head/Exam Cell	Teachers
8.	Ms. G. Radha Devi	HOD/CSE	
9.	Mr.K.Vijay Kumar	HOD/Mech	
10.	Mr.Y. Singaraiah	HOD/ECE	
11.	Mr.B.V.Rao	Senior Accounts Officer	Members from Administrative Section
12.	Mr.J. David	III ECE	Member, Represent from Student
13.	Mr.P. Pavan kumar	Alumni 2013-2014 passed out, ECE	Member, Represent from Alumni

The minutes of the meeting are as follows.

The meeting commenced with the opening remark of the Principal about the importance of IQAC Cell and its functions.

Welcoming the members of the IQAC Meeting

The IQAC Co-ordinator, Mr.B.Kishore Babu welcomed all the members of the first IQAC meeting for the academic year 2015-2016. The Chairperson Dr.M.Shreedhar Reddy, Principal requested all the members for open house discussion IQAC meeting.

Review of Academic Activities

Academic Activities of all the departments have been reviewed and resolutions are made to strengthen it.

Review of Curricular and Extracurricular activities

Students participation in Curricular and Extracurricular activities are reviewed

To confirm the minutes on the previous meeting of IQAC

The minutes of the 1st IQAC meeting held on 11.06.2015 for the AY 2015-2016 as electronically circulated to the members are confirmed.

Academic plan for the odd semester to be finalized

Academic plan submitted by the HODs and other committee members were discussed and suggestions for the refinement of the academic plan was made.

Planning of Curricular and Extracurricular activities

It is resolved to conduct more Curricular and Extra Curricular activities for the students in order to make physically and mentally fit.

Review the impact of student centered learning approaches

The impact and execution of students' centric learning approaches are discussed.

Planning for implementing Student Centric Learning approaches in all subjects

It is resolved to implement student centric learning approaches, in which student will be an active participant in learning process, such as, Group Discussion, Seminar, Peer Teaching, in all the subjects.

Student Feedback

It is resolved to make intensive analysis in students feedback on teachers so as to strengthen the teaching learning process.

Any Other Points

There being no other points the meeting was closed with a vote of thanks.

Adjourning the Meeting

IQAC Coordinator proposed the vote of thanks and the meeting came to an end.


IQAC Coordinator


Principal



Samskruti College of Engineering and Technology

Kondapur(V), Ghatkesar(M), R.R.Dist, Hyderabad

INTERNAL QUALITY ASSURANCE (IQAC)

21.08.2015

Action taken on points discussed during 2nd meeting of IQAC for the Academic Year 2015-16.

S.No	Points Discussed	Action Taken
1	Students Feedback Analysis	Analysis report on Students Feedback is made and submitted a copy to Principal and IQAC cell for further action.
2	Student Learning Methods	It is planned to implement student centric learning methods in all the subjects for subsequent years.

Yours Sincerely,


Coordinator IQAC