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# SAMSKRUTI COLLEGE OF ENGINEERING AND TECHNOLOGY

(Sponsored by St. VINCENT EDUCATIONAL SOCIETY)

Regd. No. 5782/2000

(Approved by AICTE, New Delhi and Affiliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501301.

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: SCET/IQAC/2015-2016/2

Date: 01/06/2015

To

The Members of IQAC  
Samskruti College of Engineering and Technology  
Hyderabad

### NOTICE

Sir,

**Subject:** Samskruti College of Engineering and Technology - IQAC Meeting – at 4.00 p.m  
11/06/2015 – Reg.

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We cordially invite you to attend the 2<sup>nd</sup> Internal Quality Assurance Cell Meeting for the AY 2015-16 of our College being conducted at 4.00 PM on 11/06/2015 in Board Room, Samskruti College of Engineering and Technology, Hyderabad.

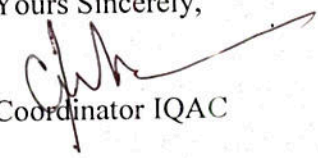
#### Agenda:

- To confirm the minutes of previous Meeting of IQAC
- Academic plan for the odd semester to be finalized.
- Planning of Curricular and Extracurricular activities.
- Planning for implementing student centered learning approaches in all subjects.
- Planning of Internships and industrial visit in companies.
- Planning for career enhancement and training programs.
- General Discussions

You are kindly requested to confirm your presence as it will help us to make further provisions.  
Looking forward to hear from you.



Yours Sincerely,

  
Coordinator IQAC



## Samskruti College of Engineering and Technology

Kondapur(V), Ghatkesar(M), R.R.Dist, Hyderabad

### INTERNAL QUALITY ASSURANCE (IQAC)

The first IQAC meeting was conducted on 11.06.2015 in the Board Room at 4.00 p.m.

The following members are IQAC members.

S.No	Name	Designation	Role in IQAC
1.	Sr.A.V.RamanaReddy	Chairman, SCET	Management
2.	Dr.M.Shreedhar Reddy	Principal, SCET	Chair Person
3.	Ms.Roopa	Hr Manager Medi Assist, Hyderabad.	Expert, Nominee from Employer
4.	Mr.Rajesh	Managing Director, Rajesh Real Estate, Hyderabad. -	Member, Represent from Local Society
5.	Mr.M.Ramakanth Reddy	Director	Management Representative
6.	Mr.B.Kishore Babu	Dean/Academics	Member Secretary (Coordinator)
7.	Mr.P.Satyanarayana	Head/Exam Cell	Teachers
8.	Ms. G. Radha Devi	HOD/CSE	
9.	Mr.K.Vijay Kumar	HOD/Mech	
10.	Mr.Y. Singaraiah	HOD/ECE	
11.	Mr.B.V.Rao	Senior Accounts Officer	Members from Administrative Section
12.	Mr.J. David	III ECE	Member, Represent from Student
13.	Mr.P. Pavan kumar	Alumni 2013-2014 passed out, ECE	Member, Represent from Alumni

The minutes of the meeting are as follows.

The meeting commenced with the opening remark of the Principal about the importance of IQAC Cell and its functions.

#### **Welcoming the members of the IQAC Meeting**

The IQAC Co-ordinator, Mr.B.Kishore Babu welcomed all the members of the first IQAC meeting for the academic year 2015-2016. The Chairperson Dr.M.Shreedhar Reddy, Principal requested all the members for open house discussion IQAC meeting.

#### **To confirm the minutes on the previous meeting of IQAC**

The minutes of the 1<sup>st</sup> IQAC meeting held on 23.03.2015 as electronically circulated to the members are confirmed.

#### **Academic plan for the odd semester to be finalized**

Academic plan submitted by the HODs and other committee members were discussed and suggestions for the refinement of the academic plan was made.

#### **Planning of Curricular and Extracurricular activities**

It is resolved to conduct more Curricular and Extra Curricular activities for the students in order to make physically and mentally fit.

#### **Planning for implementing Student Centric Learning approaches in all subjects**

It is resolved to implement student centric learning approaches, in which student will be an active participant in learning process, such as, Group Discussion, Seminar, Peer Teaching, in all the subjects.

#### **Planning of Internships and Industrial Visit in companies**

It is resolved to arrange more number of Internships and Industrial visits for the students so as to nurture them with experiential learning ambience.

#### **Planning for Career Enhancement And Training Programs**


It is resolved to arrange more number of Career Enhancement and Training Programs for the students so as to make them industry ready.

#### **Any Other Points**

There being no other points the meeting was closed with a vote of thanks.

#### **Adjourning the Meeting**

IQAC Coordinator proposed the vote of thanks and the meeting came to an end.

  
IQAC Coordinator

  
Principal

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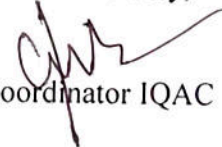
### INTERNAL QUALITY ASSURANCE (IQAC)

21.08.2015

Action taken on points discussed during 2<sup>nd</sup> meeting of IQAC.

S.No	Points Discussed	Action Taken
1	To plan for implementing Student Centric Learning approaches in all subjects	Student Centric Learning methods are adopted in all the subjects.
2	To plan for Career Enhancement and Training Programs	Career Enhancement and Training Programs were arranged for students. The plan to conduct more programs are proposed.

Yours Sincerely,



Coordinator IQAC