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SAMSKRUTI COLLEGE OF ENGINEERING AND TECHNOLOGY

(Sponsored by St. VINCENT EDUCATIONAL SOCIETY)

Regd. No. 5782/2000

(Approved by AICTE, New Delhi and Affiliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501301.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

NOTICE

Ref: SCET/IQAC/2017-2018/11

Date: 05/01/2018

To

The Members of IQAC

Subject: Meeting of the IQAC Scheduled on 15/01/2018 at 3.00 pm.

Venue: Board Room

Dear Sir/Madam

You are cordially invited for the 3rd IQAC meeting; the agenda for the meeting is as follows:

- Confirmation of the previous(2nd) meeting held on 10/11/2017
- Website Updation
- Review on ICSEM17- International Conference on Recent Trends in Engineering and Technology
- Proposals to AICTE
- Whatsapp Group
- Ramp Construction

You are kindly requested to confirm your presence as it will help us to make further provisions. Looking forward to hear from you.



Yours Sincerely,

[Signature]
Coordinator IQAC



Samskruti College of Engineering and Technology

Kondapur(V), Ghatkesar(M), R.R.Dist, Hyderabad

The third IQAC meeting was conducted on 15.01.2018 for the AY 2017-18 in the Board Room at 3.00 p.m. The following members are IQAC members.

S.No	Name	Designation	Role in IQAC
1.	Sr.A.V.RamanaReddy	Chairman, SCET	Members from Management
2.	Dr.J.Govardhan,	Principal, SCET	Chair Person
3.	Dr.S.Jayanthi	Dean(R&D)	Member Secretary (Coordinator)
4.	Ms.Deepa Lachoria	HR Manager, HCL-C3i Solutions	Expert, nominee from Employer
5.	Mr.Purushothaman	Amman Cons	Member, Represent from Local Society
6.	Mr.B.Kishore Babu	Dean/Academics	Teachers
7.	Mr.P.Satya Narayana	Head/Examcell	
8.	Dr.S.Manjula	HOD/ECE	
9.	Dr.Selin RaviKumar	HOD/Civil	
10.	Dr. Narayana Gowd Talla	HOD/MBA	
11.	Ms.G.Radha Devi	HOD/CSE	
12.	Mr.B.V.Rao	Senior Accounts Officer	Members from Administrative Section
13.	Ms.Meena Kumari	Head/AO	
14.	Ms.Anshu Jha	III CSE	Member, Represent from Student
15.	Mr.Goguri Reddy	Mechanical Engineering	Member, Represent from Alumni

The minutes of the meeting are as follows.

The meeting commenced with the opening remark of the Principal about the importance of IQAC Cell and its functions.

Confirmation of the previous(2nd) meeting held on 10/11/2017

Minutes of the previous meeting held on 10/11/2017 were by the IQAC-Coordinator Dr.S.Jayanthi with the permission of Principal and confirmed by the consensus.

Website Updation

The meeting was started with discussions on updation of the college website and instructions about how the faculty should regularly visit and check the site and details given. New features were added to the website like

- adding details of staff and student achievements, association activities, placement activities, research publication details and patents received through administrator login
- notification of upcoming events and campus news through administrator login as soon as they happen and/or are notified,
- registration and feedback from alumni online,
- addition of study materials and tutorials for slow learners department wise for students" download etc

Review on ICSEM17- International Conference on Recent Trends in Engineering and Technology

The organizing team of ICSEM17 was appreciated for successful accomplishment of the conference, by which nearly 200 research papers have been published. As well, the organizing team has been appreciated for receiving fund from ISRO.

Proposals to AICTE

It was instructed to prepare proposals for AICTE under various schemes, such as, seminar proposal, conference proposal, research proposal, etc which should be uploaded in the month of December.

Whatsapp Group

Regarding implementation of E-Governance, it was decided that a WhatsApp group should be made only for official purpose. It was also decided that the decisions of the meetings should be uploaded in the college website within a week's time. It was also told that the college is having SMS alert facility for students

Ramp Construction

Regarding facilities for differently able students, it was decided that ramps should be immediately made in addition with western commode pipes in toilets, which are already available for the students.

Adjourning the Meeting

IQAC Coordinator proposed the vote of thanks to the chair and members of IQAC.


IQAC Coordinator


Principal

Copy Submitted

1. The chairman/ The Secretary
2. The Principal

Copy to

3. IQAC file
4. Individual Members.



Samskruti College of Engineering and Technology

Kondapur(V), Ghatkesar

12.03.2018

Action taken on points discussed during 3rd meeting of IQAC for the academic year 2017-2018.

S.No	Points Discussed	Action Taken
1	Website Updation	New features were added to the college website as discussed in the meeting
2	Proposals to AICTE	Minimum 2 No. of proposal from each department were sent to AICTE.
3	Whatsapp Group	Whatsapp Group has been created to facilitate communication between HODs, faculty and students
4	Ramp Construction	Ramp was constructed for the betterment of differently abled students.

Yours Sincerely,


Dr.S.Jayanthi

Coordinator IQAC