



SAMSKRUTI COLLEGE OF ENGINEERING AND TECHNOLOGY

(Sponsored by St. VINCENT EDUCATIONAL SOCIETY)

Regd. No. 5782/2000

(Approved by AICTE, New Delhi and Affiliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501301.

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: SCET/IQAC/2016-2017/8

Date: 11/04/2017

To

The Members of IQAC
Samskruti College of Engineering and Technology
Hyderabad

NOTICE

Sir,

Subject: Samskruti College of Engineering and Technology - IQAC Meeting – at 4.00 p.m
21/04/2017 – Reg.

We cordially invite you to attend the 4th Internal Quality Assurance Cell Meeting for the AY 2016-17 of our College being conducted at 4.00 PM on 21/04/2017 in Board Room, Samskruti College of Engineering and Technology, Hyderabad.


Agenda:

- Review of academic activities
- Alumni contribution for the effective functioning of IQAC
- Review of functioning of various committees
- General Discussions

You are kindly requested to confirm your presence as it will help us to make further provisions.
Looking forward to hear from you.



Yours Sincerely,


Coordinator IQAC



Samskruti College of Engineering and Technology

Kondapur(V), Ghatkesar(M), R.R.Dist, Hyderabad

INTERNAL QUALITY ASSURANCE (IQAC)

The fourth IQAC meeting was conducted on 21.04.2017 for the academic year 2016-17 in the Board Room at 4.00 p.m.

The following members are IQAC members.

S.No	Name	Designation	Role in IQAC
1.	Sr.A.V.RamanaReddy	Chairman, SCET	Management
2.	Dr.M.Shreedhar Reddy	Principal, SCET	Chair Person
3.	Ms.Roopa	Hr Manager Medi Assist, Hyderabad.	Expert, Nominee from Employer
4.	Mr.Rajesh	Managing Director, Rajesh Real Estate, Hyderabad.	Member, Represent from Local Society
5.	Mr.M.Ramakanth Reddy	Director	Management Representative
6.	Dr.S.Jayanthi	Dean(R&D)	Member Secretary (Coordinator)
7.	Mr.B.Kishore Babu	Dean/Academics	Teachers
8.	Mr.P.Satyanarayana	Head/Exam Cell	
9.	Ms. G. Radha Devi	HOD/CSE	
10.	Mr.K.Vijay Kumar	HOD/Mech	
11.	Mr.Y. Singaraiah	HOD/ECE	
12.	Mr.B.V.Rao	Senior Accounts Officer	Members from Administrative Section
13.	Mr.J. David	IV ECE	Member, Represent from Student
14.	Mr.P. Pavan kumar	Alumni 2013-2014 passed out, ECE	Member, Represent from Alumni

The minutes of the meeting are as follows.

The meeting commenced with the opening remark of the Principal about the importance of IQAC Cell and its functions.

Welcoming the members of the IQAC Meeting

The IQAC Co-ordinator, Dr.S.Jayanthi welcomed all the members of the second IQAC meeting for the academic year 2016-2017. The Chairperson Dr.M.Shreedhar Reddy, Principal requested all the members for open house discussion IQAC meeting.

To confirm the minutes on the previous meeting of IQAC

The minutes of the 3rd IQAC meeting held on 18.01.2017 for the academic year 2016-2017 are confirmed.

Review of academic activities

The effectiveness of academic activities is reviewed. It is planned to use more power point presentations and innovative teaching learning techniques to improve the quality of academic activities.

Alumni contribution for the effective functioning of IQAC

It is resolved to invite Alumni for the effective functioning of IQAC and all the other institutional functions.

Review of functioning of various committees

Effectiveness of the functioning of various committees of various committees is verified. As well, it is resolved to document the functioning of each committee effectively.

Any Other Points

There being no other points the meeting was closed with a vote of thanks.

Adjourning the Meeting

IQAC Coordinator proposed the vote of thanks and the meeting came to an end.


IQAC Coordinator


Principal

Copy Submitted

1. The chairman/ The Secretary
2. The Principal

Copy to

3. IQAC file
4. Individual Members.



Samskruti College of Engineering and Technology

Kondapur(V), Ghatkesar(M), R.R.Dist, Hyderabad

INTERNAL QUALITY ASSURANCE (IQAC)

12.05.2017

Action taken on points discussed during 4th meeting of IQAC meeting of the AY 2016-17.

S.No	Points Discussed	Action Taken
1	Functioning of various committees	Functioning of various committees are well documented.
2	Alumni contribution	It is planned to invite and involve alumni to give career guidance and encouragement to the students.

Yours Sincerely,


Dr.S.Jayanthi

Coordinator IQAC