



SAMSKRUTI COLLEGE OF ENGINEERING AND TECHNOLOGY

(Sponsored by St. VINCENT EDUCATIONAL SOCIETY)

Regd. No. 5782/2000

(Approved by AICTE, New Delhi and Affiliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501301.

Ph : 08415-222491/92

Fax : 08415-222700

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: SCET/IQAC/2015-2016/4

Date: 12/04/2016

To

The Members of IQAC
Samskruti College of Engineering and Technology
Hyderabad

NOTICE

Sir,

Subject: Samskruti College of Engineering and Technology - IQAC Meeting – at 4.00 p.m
22/04/2016 – Reg.

We cordially invite you to attend the 3rd Internal Quality Assurance Cell Meeting for the AY 2015-16 of our College being conducted at 4.00 PM on 22/04/2016 in Board Room, Samskruti College of Engineering and Technology, Hyderabad.

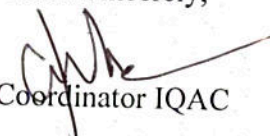
Agenda:

- To confirm the minutes of previous Meeting of IQAC
- Review of Project Monitoring.
- Review of Counseling and Mentoring records.
- Review of student assessment record.
- General Discussions

You are kindly requested to confirm your presence as it will help us to make further provisions.
Looking forward to hear from you.



Yours Sincerely,


Coordinator IQAC



Samskruti College of Engineering and Technology

Kondapur(V), Ghatkesar(M), R.R.Dist, Hyderabad

INTERNAL QUALITY ASSURANCE (IQAC)

The third IQAC meeting was conducted on 22.04.2016 in the Board Room at 4.00 p.m.

The following members are IQAC members.

S.No	Name	Designation	Role in IQAC
1.	Sr.A.V.RamanaReddy	Chairman, SCET	Management
2.	Dr.M.Shreedhar Reddy	Principal, SCET	Chair Person
3.	Ms.Roopa	Hr Manager Medi Assist, Hyderabad.	Expert, Nominee from Employer
4.	Mr.Rajesh	Managing Director, Rajesh Real Estate, Hyderabad.	Member, Represent from Local Society
5.	Mr.M.Ramakanth Reddy	Director	Management Representative
6.	Mr.B.Kishore Babu	Dean/Academics	Member Secretary (Coordinator)
7.	Mr.P.Satyanarayana	Head/Exam Cell	Teachers
8.	Ms. G. Radha Devi	HOD/CSE	
9.	Mr.K.Vijay Kumar	HOD/Mech	
10.	Mr.Y. Singaraiah	HOD/ECE	
11.	Mr.B.V.Rao	Senior Accounts Officer	Members from Administrative Section
12.	Mr.J. David	III ECE	Member, Represent from Student
13.	Mr.P. Pavan kumar	Alumni 2013-2014 passed out, ECE	Member, Represent from Alumni

The minutes of the meeting are as follows.

The meeting commenced with the opening remark of the Principal about the importance of IQAC Cell and its functions.

Welcoming the members of the IQAC Meeting

The IQAC Co-ordinator, Mr.B.Kishore Babu welcomed all the members of the first IQAC meeting for the academic year 2015-2016. The Chairperson Dr.M.Shreedhar Reddy, Principal requested all the members for open house discussion IQAC meeting.

To confirm the minutes on the previous meeting of IQAC

The minutes of the 2nd IQAC meeting held on 10.12.2015 as electronically circulated to the members are confirmed.

Review of Project Monitoring

The report on final year students Project development and faculty contribution on it have been reviewed and resolutions are made to strengthen it.

Review of Counseling and Mentoring records

The report on Counseling and Mentoring records have been reviewed and the effectiveness of the same is ensured.

Review of student assessment record


The report on students' academic performance on Continuous Internal Evaluation is reviewed and the measures to be taken to strengthen the results in upcoming semester exams are discussed.

Any Other Points

There being no other points the meeting was closed with a vote of thanks.

Adjourning the Meeting

IQAC Coordinator proposed the vote of thanks and the meeting came to an end.


IQAC Coordinator


Principal

Copy Submitted

1. The chairman/ The Secretary
2. The Principal

Copy to

3. IQAC file

4. Individual Members.



Samskruti College of Engineering and Technology

Kondapur(V), Ghatkesar(M), R.R.Dist, Hyderabad

INTERNAL QUALITY ASSURANCE (IQAC)

21.08.2015

Action taken on points discussed during 2nd meeting of IQAC for the Academic Year 2015-16.

S.No	Points Discussed	Action Taken
1	Project Monitoring	It is planned to involve the students, more actively in project development in final year of their study.
2	Counseling and Mentoring records	It is planned to implement counseling and mentoring process more intensively so as to encourage the students more actively in academics.

Yours Sincerely,


Coordinator IQAC