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SAMSKRUTI COLLEGE OF ENGINEERING AND TECHNOLOGY

(Sponsored by St. VINCENT EDUCATIONAL SOCIETY)

Regd. No. 5782/2000

(Approved by AICTE, New Delhi and Affiliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501301.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

NOTICE

Ref: SCET/IQAC/2017-2018/12

Date: 19/04/2018

To

The Members of IQAC

Subject: Meeting of the IQAC Scheduled on 29/04/2018 at 3.00 pm.

Venue: Board Room

Dear Sir/Madam

You are cordially invited for the 4th IQAC meeting for the academic year 2018-2019; the agenda for the meeting is as follows:

- To confirm the minutes of previous Meeting of IQAC
- Review of course outcome and program outcome attainment.
- Review of Academic output
- Review of Faculty publications
- Review of student achievements.
- General Discussions

You are kindly requested to confirm your presence as it will help us to make further provisions. Looking forward to hear from you.

Yours Sincerely,

[Signature]
CO-ordinator IQAC





Samskruti College of Engineering and Technology

Kondapur(V), Ghatkesar(M), R.R.Dist, Hyderabad

The fourth IQAC meeting was conducted on 29.04.2018 for the AY 2017-18 in the Board Room at 3.00 p.m. The following members are IQAC members.

S.No	Name	Designation	Role in IQAC
1.	Sr.A.V.RamanaReddy	Chairman, SCET	Members from Management
2.	Dr.J.Govardhan,	Principal, SCET	Chair Person
3.	Dr.S.Jayanthi	Dean(R&D)	Member Secretary (Coordinator)
4.	Ms.Deepa Lachoria	HR Manager, HCL-C3i Solutions	Expert, nominee from Employer
5.	Mr.Purushothaman	Amman Cons	Member, Represent from Local Society
6.	Mr.B.Kishore Babu	Dean/Academics	Teachers
7.	Mr.P.Satya Narayana	Head/Examcell	
8.	Dr.S.Manjula	HOD/ECE	
9.	Dr.Selin RaviKumar	HOD/Civil	
10.	Dr. Narayana Gowd Talla	HOD/MBA	
11.	Ms.G.Radha Devi	HOD/CSE	
12.	Mr.B.V.Rao	Senior Accounts Officer	Members from Administrative Section
13.	Ms.Meena Kumari	Head/AO	
14.	Ms.Anshu Jha	III CSE	Member, Represent from Student
15.	Mr.Goguri Reddy	Mechanical Engineering	Member, Represent from Alumini

The minutes of the meeting are as follows.

The meeting commenced with the opening remark of the Principal about the importance of IQAC Cell and its functions.

Confirmation of the previous(3rd) meeting held on 15/01/2018

Minutes of the previous meeting held on 15/01/2018 were by the IQAC-Coordinator Dr.S.Jayanthi with the permission of Principal and confirmed by the consensus.

Review of academic output

Course completion report for the second term submitted by the heads was reviewed and found to be on par with the proposed schedule

Review of NAAC work

Principal and Internal audit team members presented their reports. Mr.Kishore Babu and Dr.S.Manjula presented their impressions and suggestions to expedite the process.

Discussion on the attainment of Course outcome

IQAC members reviewed the attainment of Course outcome and program.outcomes. They also conveyed the measures to be taken in improve outcomes in the upcoming years.

Review of faculty publications

Reports of faculty publication are reviewed by IQAC members. They appreciated as the publication rate has been improved. It is also observed that the publication rate has been improved as many faculty published their research findings in the conference conducted by the institution. They also encouraged faculty to attend more conferences conducted in different locations.

Review of Student achievements

IQAC members reviewed the student achievements. As well they suggested to take extra measures to improve their achievements.

General Discussions

IQAC members reviewed the internal audit report of the audit process done in all departments, submitted by the audit members. As well, they also suggested implementing the suggestions reported by audit team members.

Adjourning the Meeting

IQAC Coordinator proposed the vote of thanks to the chair and members of IQAC.


IQAC Coordinator


Principal



Samskruti College of Engineering and Technology

Kondapur(V), Ghatkesar

29.07.2018

Action taken on points discussed during 4th meeting of IQAC for the academic year 2017-2018.

S.No	Points Discussed	Action Taken
1	internal audit	Audit team ensured the corrections suggested by Audit team and IQAC members.
2	Course outcomes and Program Outcome attainment	Audit team ensured the corrections suggested during audit in the attainment of Cos and Pos in all departments.

Yours Sincerely,


Dr. S. Jayanthi

Coordinator IQAC