



SAMSKRUTI COLLEGE OF ENGINEERING & TECHNOLOGY
(Approved by AICTE, New Delhi & Affiliated to JNTUH.)
Kondapur(V), Ghatkesar(M), Medchal(Dist)



DATE: 24.08.2020

CIRCULAR

All the staff members and students are hereby informed that, the college management has decided for constitution of Grievances/Suggestions box committee for the Academic year 2020-21. Grievance/Suggestion box will be opened periodically in the presence of these committee members.

The committee members are listed below:

S.No	Name	Designation & Department	Designation in Committee
1	Dr. B. AARTHI	Professor &HOD (MBA)	Chairperson
2	Mrs. Y.JALAJAKSHI	Assistant Professor(ECE)	Coordinator
3	Mrs. T.LAXMI	Assistant Professor (H&S)	Member
4	Mrs. A.SWATHI GUPTA	Assistant Professor (EEE)	Member
5	Miss. T.LAXMI	Assistant Professor (H&S)	Member
6	Mrs. P YAMUNA	Assistant Professor (CSE)	Member
7	Miss. G.PRASANNA LAKSHMI	Assistant Professor (CE)	Member

Principal

PRINCIPAL
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DATE: 18-09-2020

Women Grievances For The Academic Year 2020-2021

S.No	Grievance Type	Action Taken	No of Days taken for resolving
1	SANITARY NAPKINS	PROVIDED	4
2	Neat Class Rooms	Action Taken Immediately	1
3	Some Wash Room Doors Are Not Closing Properly	Informed To AO	4


Coordinator


Principal

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DATE: 16.10.2020

Women Grievances For The Academic Year 2020-2021

S.No	Grievance Type	Action Taken	No of Days taken for resolving
1	Problem in wearing Scarfs	Explained students about the importance of scarfs	2
2	Sanitary Napkins	Informed to the concerned person and provided	4
3	Updated First Aid Box	Informed to A.O	2
4	To provide Bus from college to Bhongir	Committee accepted the request and forwarded the grievance to the Principal	5


Coordinator


Principal

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DATE: 11.01.2021

Women Grievances For The Academic Year 2020-2021

S.No	Grievance Type	Action Taken	No of Days taken for resolving
1	Lack of snacks in the general canteen	Informed to the concerned person and provided	4
2	Seats are not sufficient in the colleges bus	The committee requested the principal to provide additional bus	5
3	Desks and chairs are damaged in the classroom	Informed to A.O	2
4	To increase the library books issue to the students	Committee members informed the issue to the Principal	4
5	Washrooms of the 1 st floor are not maintained properly during the afternoon sessions	Discussed with the sweepers to maintain cleanliness	2
6	Drinking water not sufficient in 3 rd floor	Committee members forwarded the problem to maintenance in-charge.	2


Coordinator


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DATE: 04-03-2021

Women Grievances For The Academic Year 2020-2021

S.No	Grievance Type	Action Taken	No of Days taken for resolving
1	PROVIDE SANITIZER	PROVIDED SANITIZER	4
2	WATERPROBLEM IN WASHROOMS	INFORMED TO AO	7
3	DUSTBINS	PROVIDED DUSTBINS	7
4	HANDWASH	PROVIDEDHANDWASH	4


Coordinator


Principal

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