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Read No 5782/2000

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Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501 301. Cell: 9701368996.

#### 4.2.1 (384 words)

The Library is an integral part of college. The library has a crucial role in supporting higher education as well as research activities; it has assumed great importance & new dimension today in the context of the phenomenal growth of knowledge. The college has an independent wing for the library with carpet area and measuring about 1800 sq. feet. Library has a book issuing counter, a Reference section & a seating arrangement for 50 students. Library timings are 9.15 a.m. to 4.15 p.m. on all weekdays. We have a Library Advisory Committee consists of Members like Head of Institute – Principal, Various Heads of the Department & Librarian.

The Committee suggests regarding timings, reading places for students and Faculties, Suggestions regarding addition of titles and volumes are entertained Because of change in syllabus with In-semester Cont. assessment pattern, College can adopt any assessment tool suggested by JNTUH. Reference books like the USP, BP, IP, Martindale, Merck Index, and Manuals etc. Library has a good collection of old Reference Books & Bound Volumes of Journals. Photo copying service is available to all at a nominal cost. Besides circulation of books & periodicals the library staff is always ready to render reference services to readers. The challenges & opportunities in higher education, interdisciplinary studies, complex information requirements, competitive environment in education, information explosion due to rapid advances in science & Technology; as well as changing dimensions of reference services due to introduction of Computer Technology. Networking, Multimedia, CD-ROM, Online Services, Internet

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Principal
Samskruti College of Pharmacy
Kondapur (V), Ghatkesar (M),
Incidenal Dist, PIN-501601





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etc.

**library management system (LMS)** is an <u>enterprise resource planning</u> system for a <u>library</u>, used to track items owned, orders made, bills paid, and patrons who have borrowed.

Our LMS comprises a <u>relational database</u>, software to interact with that database, and two <u>graphical</u> <u>user interfaces</u> (one for patrons, one for staff). A major resource sharing library network " DELNET " is available which provides an array of facilities.

DELNET is offering inter-Library loan & Document Delivery Services to its member libraries. Each LMS have separate software functions into discrete programs called modules, each of them integrated with a unified interface. Our modules include:

- acquisitions (ordering, receiving, and invoicing materials)
- · cataloging (classifying and indexing materials)
- · circulation (lending materials to patrons and receiving them back)
- serials (tracking magazine, journals, and newspaper holdings)

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Principal

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#### **BOOKS ISSUE IN LIBRARY**





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#### **BOOKS RACK**







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#### **FACULTY USING SOFTWARE**







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#### LIBRARY ADVISORY COMMITTEE

On the advise of Faculty of Pharmacy, Principal and General secretary, we set up the library advisory committee in 2005. Our twice yearly meeting minutes are continuously kept on file.

#### LIBRARIAN:

As a result of evolving social and technical needs, librarian duties are continuously changing. Amodern librarian may be responsible for providing and maintaining information in a range of formats, including books, periodicals, newspapers, audio and video recordings, maps manuscripts, photographs and other graphic materials as well as bibiliographic databases, the internet and digital resources.

#### FUNCTIONS OF LIBRARY ADVISORY COMMITTEE

- ➤ To offer a forum for bringing forward and debating information service delivery options for libraries.
- To improve communication between the library and its uses.
- To represent the library in committees that makes decisions for the entire institution.
- To provide gurdance to the library on resource issues and facility related policy ssues.

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- ➤ To offer avenue for debating the information requirements and expectations of the university and the community.
- Offers recommendations and evaluates library rules on procedures, materials, services and the building.
- Examines benchmarking reports for resources, staffing and services with comparable institutions.
- Make sure the university's academic programmes are tied to and supported bythe library.
  Promote the library both within and externally.



Principal

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Ref: SCOP/LAC/2021-2022

Dt.17/02/2021





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#### LIBRARY ADVISORY COMMITTEE

- Minutes of the meeting was held on February 17<sup>th</sup>, 2021, at 3:00 pm in the college Board Room.
- ➤ Following discussions about library-related matters the Library Advisory Committee has given approval to the following discussions.
- The library advisory committee was established on February 17<sup>th</sup>, 2021 to oversee the effective management of library services, maintenance and acquisition of books and periodicals in accordance with the teaching staff's recommendations, as well as stock verification, reconciliation and facility upgrade is needed.

The following persons are assigned as Library Advisory Committee for the academic year 2020-21.

Name	Designation	Position	Department	Signature
Dr.D. Venkataramana	Professor	Principal	Pharmaceutics	
T.D. Telliteren	Assistant Professor	sor Member Pharmaceutical Analysis		
Mrs.Vijaya Lakshmi	Assistant Professor	Member	Pharmaceutical Chemistry	
Mrs Vedavahini	Assistant Professor	Member	Biotechnology	
Mrs. Anitha	Librarian	Member	Librarian	



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Ref:SCOP/CMC/2021-22

Dt.2/2/2021

#### College Maintenance Committee

According to the discussions about college maintenance difficulties, a committee for dealing with those issues was formed.

The following persons are assigned for the college maintenance committee in 2021-22.

#### College Maintenance Committee Members

S.NO	Name	Designation	Position	Signature		
1	Dr.D.Venkataramana	Professor	Principal	fult		
2	Mr.Shiva Sri Krishna	Chief- Superindent	Convener	88le		
3	Mrs. Chaitanya Prasad	Supervisor	Co-convener	6		
4	Mrs. Vijaya Lakshmi	Co-Supervisor	Co-convener	gy-		
5	Mrs. Sujatha	Store Keeper	Member	8		
6	Mr. Sudhindra	Computer Incharge	Member	2		
7	Mr. Kishan	Electrician	Member	Kuhar		
8	Mrs. Kavitha	Office Assistant	Member	Lands		





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Dt. 2/3/2021

#### **College Maintenance Committee**

#### MINUTES OF THE MEETING HELD ON 2nd MARCH 2021 AT 3:00 P.M IN OFFICE ROOM

On February, 2<sup>nd</sup>, 2021, the college maintenance committee was established, this committee goals are to enhance the physical facilities, perform routine maintenance, and make efficient use of available resouces. On March 2<sup>nd</sup>, 2021, at, 3:00 pm, the college maintenance committee had it's inaugural meeting. The gathering includes discussion on the following topics.

- Instrument repairs and any water leaks in the laboratory were continuously observed.
- > The upkeep and cleaning of restrooms should be given top priority.
- The discussion covered the topic of purchasing plants and other medicinal plants to spruce up the garden.
- Carpenter work needs to be observed.

#### College Maintenance Committee Members

S.NO	Name	Designation	Position	Signature		
1	Dr.D.Venkataramana	Professor	Principal			
2	Mr.Shiva Sri Krishna	Chief-Superindent	Convener	88le		
3	Mrs. Chaitanya Prasad	Supervisor	Co-convener	0		
4	Mrs. Vijaya Lakshmi	Co-Supervisor	Co-convener	9/~/		
5	Mrs. Sujatha	Store Keeper	Member	18		
6	Mr. Sudhindra	Computer Incharge	Member	2		
7	Mr. Kishan	Electrician	Member	Krehan		
8	Mrs. Kavitha	Office Assistant	Member	Saute L		





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DELNET

**Developing Library Network** 

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DELNET IM-3003 N/SCHTIMEM 9821

Seb: DELNET Membership Reserval

Dear Mr. Neurala.

We asker elodge with thanks the receipt of \$13,530 (C Thinnes Thurstand Fire Handred Severty only) received fraugh NOTT dend 16.2.2021 made treath the DELNET Assets beginning the for the period 1.13021 to 5.1.2022. The receipt to 6.3345 dated 2.3.2021 is enclosed for the office security.

You are requested to secons DELNET databases through the World Wide Web using the following procedure:

Web Address http://www.felest.tr

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I would also like to inform you fan DELNET shall be glad to organise a one hour wobinar on DELNET Networked Resources and Services at a methadly convenient date and time for the students, faculty, resourchers and substant of "Superstruct College of Engineering & Technitify, Range Roddy Dirm, Telesgans" is will help to the effective of Enakarin of DELNET resources and services.

Less exclosing a poster on DELNET and a Cartificate of Manchentily. Please kindly let us know if you wish to get any books on ILL or the journal erfoles.

With kind regards,

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Principal

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Dated 2-Mar-2021

DELNET- Developing Library Network
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Nelson Mandela Road, Vasant Kunj
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