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SAMSKRUTI COLLEGE OF ENGINEERING AND TECHNOLOGY

(Sponsored by St. VINCENT EDUCATIONAL SOCIETY)

Regd. No. 5782/2000

(Approved by AICTE, New Delhi and Affiliated to JNTU, Hyderabad)

Kondapur Village, Ghatkesar Mandal, Medchal District (Old R.R. Dist) - 501301.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: SCET/IQAC/2016-2017/5

Date: 12/06/2016

To

The Members of IQAC
Samskruti College of Engineering and Technology
Hyderabad

NOTICE

Sir,

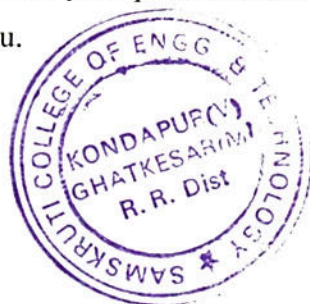
Subject: Samskruti College of Engineering and Technology - IQAC Meeting – at 4.00 p.m
22/06/2016 – Reg.

We cordially invite you to attend the 1st Internal Quality Assurance Cell Meeting for the AY 2016-17 of our College being conducted at 4.00 PM on 22/06/2016 in Board Room, Samskruti College of Engineering and Technology, Hyderabad.

Agenda:

- To confirm the minutes of previous Meeting of IQAC
- Academic plan for the odd semester to be finalized
- Plan for CIE
- Awareness on NAAC accreditation process
- List of files to be maintained for NAAC implementation
- Plan for Conducting Addon programs
- Plan for inviting Eminent persons to Campus
- General Discussions

You are kindly requested to confirm your presence as it will help us to make further provisions.
Looking forward to hear from you.



Yours Sincerely,

Coordinator IQAC



Samskruti College of Engineering and Technology

Kondapur(V), Ghatkesar(M), R.R.Dist, Hyderabad

INTERNAL QUALITY ASSURANCE (IQAC)

The first IQAC meeting was conducted on 22.06.2016 for the academic year 2016-17 in the Board Room at 4.00 p.m.

The following members are IQAC members.

S.No	Name	Designation	Role in IQAC
1.	Sr.A.V.RamanaReddy	Chairman, SCET	Management
2.	Dr.M.Shreedhar Reddy	Principal, SCET	Chair Person
3.	Ms.Roopa	Hr Manager Medi Assist, Hyderabad.	Expert, Nominee from Employer
4.	Mr.Rajesh	Managing Director, Rajesh Real Estate, Hyderabad.	Member, Represent from Local Society
5.	Mr.M.Ramakanth Reddy	Director	Management Representative
6.	Mr.B.Kishore Babu	Dean/Academics	Member Secretary (Coordinator)
7.	Mr.P.Satyanarayana	Head/Exam Cell	Teachers
8.	Ms. G. Radha Devi	HOD/CSE	
9.	Mr.K.Vijay Kumar	HOD/Mech	
10.	Mr.Y. Singaraiah	HOD/ECE	
11.	Mr.B.V.Rao	Senior Accounts Officer	Members from Administrative Section
12.	Mr.J. David	IV ECE	Member, Represent from Student
13.	Mr.P. Pavan kumar	Alumni 2013-2014 passed out, ECE	Member, Represent from Alumni

The minutes of the meeting are as follows.

The meeting commenced with the opening remark of the Principal about the importance of IQAC Cell and its functions.

Welcoming the members of the IQAC Meeting

The IQAC Co-ordinator, Mr.B.Kishore Babu welcomed all the members of the first IQAC meeting for the academic year 2016-2017. The Chairperson Dr.M.Shreedhar Reddy, Principal requested all the members for open house discussion IQAC meeting.

To confirm the minutes on the previous meeting of IQAC

The minutes of the 3rd IQAC meeting held on 22.04.2016 for the academic year 2015-2016 are confirmed.

Plan for CIE

The plan of conducting CIE and the effectiveness of formulating Question papers are discussed. It is resolved to formulate Question Paper by adopting Blooms Taxonomy.

List of files to be maintained for NAAC process

It is discussed about to maintain the list of files to be maintained and produced for NAAC Accreditation process.

Awareness on NAAC accreditation process

Detailed discussion on NAAC accreditation process and preparation of structured files are made.

Plan for Conducting Add-on programs

Plan for Conducting Add-on programs and the topics are resolved.

Academic plan submitted by the HODs and other committee members were discussed and suggestions for the refinement of the academic plan was made.

Plan for inviting eminent persons to Campus

It is resolved to invite eminent persons for addressing on various prominent occasions such as seminar, guest lecture, etc.

Any Other Points

There being no other points the meeting was closed with a vote of thanks.

Adjourning the Meeting

IQAC Coordinator proposed the vote of thanks and the meeting came to an end.


IQAC Coordinator


Principal



Samskruti College of Engineering and Technology

Kondapur(V), Ghatkesar(M), R.R.Dist, Hyderabad

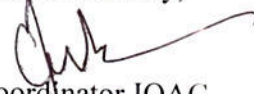
INTERNAL QUALITY ASSURANCE (IQAC)

21.08.2016

Action taken on points discussed during 1st meeting of IQAC meeting of the AY 2016-17.

S.No	Points Discussed	Action Taken
1	Plan for inviting eminent persons to Campus	Proposal has been made to invite Dr.N.Yadhaiah, Registrar of JNTUH in the upcoming international conference.
2	NAAC accreditation process	All the preliminary works have been initiated to start NAAC accreditation process.

Yours Sincerely,


Coordinator IQAC